2012
DEGREE AND
DIPLOMA
JUSTICE
AND LEGAL

UNDERSTAND
THE ISSUES
If you are interested in law and the justice system, there are many choices available at RMIT.
Learn about the justice and legal systems from the perspectives of business, policy, politics, sociology and social psychology. RMIT justice qualifications are highly regarded for their practical application and work experience components.

You can choose to study or practise in the areas of:

- advocacy
- alternative dispute resolution
- civil and human rights
- conveyancing
- crime and justice
- equality, rights and citizenship
- family and welfare
- law and legal practice
- legal and justice systems, policy and reform
- public and personal liability
- social justice.

Developed in consultation with industry, RMIT qualifications are recognised as a paraprofessional qualification for justice workers by local government, the Industry Training Board and the Justice Industry Advisory Committee.

Is a fair and just society important to you?

'I firmly believe that success is driven by passion. I have a genuine passion to study law and, ultimately, to practise law. My experiences at RMIT have only fuelled this passion.'

SIBEL KURTULUS
ADVANCED DIPLOMA OF LEGAL PRACTICE
‘I knew I wanted to study something that encompassed politics, law, social work and public policy. This degree was the best fit out of all Victorian universities for all of those areas of interest. The balance between practical and theory-based learning and RMIT’s reputation for ‘work ready’ graduates were some of the reasons why I chose this program. Also many of the lecturers have experience working in the field they are teaching in and are also academically minded.’

Emma Read
Bachelor of Arts (Criminal Justice Administration)
CRIMINAL JUSTICE ADMINISTRATION

BP023 Bachelor of Arts
(Criminal Justice Administration)

Duration: FT3 or PT6—
2011 ATAR: 85.05
www.rmit.edu.au/programs/bp023

CITY CAMPUS

Can you see yourself at the frontline of Australia’s border protection or working with Australia’s Federal Police? These are some of the many exciting career paths that are on offer when you study criminal justice at RMIT. The skills you learn in this degree will enable you to work in many different areas, both locally and internationally.

Criminal justice administration at RMIT is at the cutting edge of the field, with a focus on preparing you for employment. Integral to your success will be the close links with criminal justice agencies that are built into the program design, development and delivery.

This degree has been developed in consultation with senior members of the Victorian judiciary, police (state and federal), Department of Justice, and the Department of Human Services Victoria. The program is highly regarded within the field.

This degree is popular among members of the police forces (state and federal), corrections, courts, customs and other agencies.

Working with industry
You will complete a formal work placement of approximately 50 days in your final year of the degree, which enables you to gain a better understanding of practices in the workplace.

You will gain practical experience through an extensive supervised placement in a criminal justice agency in organisations that include Victoria Police, the Australian Federal Police, Customs and Border Security, Corrections, Community Corrections, the courts, and local authorities.

What you will study
You will study 17 core subjects and six electives. The electives will allow you to specialise in a particular field or skill area. Elective specialisations include criminal intelligence, criminal behaviour analysis, drug-related crime, forensic studies, international policing, customs, women and international justice, youth justice, criminal law, principles of evidence, and terrorism.

In year one, you will study seven core subjects and one elective. You will be introduced to key institutions and concepts in criminal justice, including policing and the correctional system. You will also learn about the uses of technology in crime, crime investigation, cross cultural communication, and psychology.

In second year, you will study six core subjects and two electives. You will learn more about theories in crime and offending, the correctional system, public policy and social research. You will also study international human rights and global crime.

In third year, you will study four core subjects and three electives. You will be prepared for employment in the criminal justice sector by studying theories about working in organisations, crime prevention, and the ethical practices expected of those who work in the administration of criminal justice.

Career outlook
The career outlook for graduates is outstanding. Graduates have been employed in diverse areas and roles such as Australian Federal Police, Victoria Police, Customs and Border Protection, Victorian Gaming Commission, Community Corrections, Department of Justice, Department of Human Services) and the Courts. Other avenues of employment include security management; private security firms; researchers; prisons administration; prosecutions; child protection; counselling; civil and criminal law firms; administrators; youth justice; dispute settlement; mediation; forensics and with a wide range of other organisations.

Professional recognition
Using RMIT’s strong links with federal and state governments and the wider justice sector, the degree produces industry-focused graduates.

Global connections
You can choose to complete part of your studies abroad. Popular destinations for our students have been Canada and the United States, where they spend the semester studying criminal justice. You can also complete your field placement overseas in an agency of your choosing.

Prerequisite
Units 3 and 4—a study score of at least 30 in English (ESL) or at least 25 in any other English.

Extra requirements
Non-Year 12 applicants must complete and submit an RMIT Criminal Justice Administration Supplementary Information form available online at www.rmit.edu.au/programs/apply/forms/vtac.

Shortlisted applicants may be required to attend an interview.

Please refer to the 2012 VTAC Guide for full details on extra requirements.

Pathway
Graduates of the following programs are eligible to apply for exemptions:

» Advanced Diploma of Justice
» Advanced Diploma of Legal Practice
» Professional certificate and advanced certificate in criminal justice administration

Graduates may continue their studies at RMIT by undertaking honours, master and even doctoral studies in applied criminology law, and allied fields.

Further information is available from RMIT’s School of Global Studies, Social Science and Planning. www.rmit.edu.au/socialhumanities.

You may also be interested in...

» Justice (page 4)
» Legal and dispute studies (page 8)
» Legal practice (page 9)
» Psychology (see the community services and social sciences brochure)

Legend: FT—Full-time (number of years); PT—Part-time (number of years); RC—A range of selection criteria applied; N/A—Not available
D—Degree program; TAFE program; See page 13 for application details; V—VTAC; X—Extra requirement
**JUSTICE**

**C6077  Advanced Diploma of Justice**  
**C5200  Diploma of Justice**  
**C4202  Certificate IV in Justice**

**Duration:**  
Adv Dip: FT2—[X]  
(Dip: FT1.5. Cert IV: FT1)

**2011 ATAR:** RC  
www.rmit.edu.au/programs/c6077

**CITY CAMPUS**

Do you want to shape and influence the legal, social and ethical issues in the justice and legal environment?

Crime management and administration are growth areas in the justice environment, and RMIT sits at the forefront when it comes to preparing graduates for employment in this field.

This program is developed with industry and prepares you for roles in the justice environments. Key areas covered include crime prevention, case management, youth justice, customs, contemporary policing and risk management, and will build your prospects in the justice sector.

This qualification will provide you with the practical skills and knowledge to work effectively across a variety of settings including young offenders in juvenile detention centres. You will also learn skills to provide care and security, respond to crisis situations, and work within legislative and ethical requirements.

These qualifications are highly sought after for their practical application and work experience components, which provide you with a positive advantage when it comes to seeking employment. The clear articulation pathways to a degree will benefit you if you are wishing to further your education in justice or related fields.

**Working with industry**

The Advanced Diploma of Justice provides an important opportunity for you to gain practical off-campus work experience in justice workplaces.

The work placement component of the program exposes you to real-life issues while providing the opportunity of applying theory to practice and enabling you to gain valuable industry experiences while preparing for professional practice.

**What you will study**

**Year one**

You will be enrolled in certificate IV which is framed to provide a sound grounding in workplace skills, knowledge of organisations and management practices, and legal knowledge to prepare you to work effectively in the justice field and develop the research skills necessary to undertake projects.

**Year two**

You will be enrolled at the diploma level. This will provide you with higher level research skills, the ability to undertake quite complex investigations, gather and preserve evidence, understand law, report and interpret acts, manage conflict and supervise staff in a number of justice-related occupations.

At the advanced diploma level, you are required to develop and compile complex reports, make recommendations, and undertake high level investigations. You will also undertake eclectic research, interpret case law and apply case management principles, and demonstrate leadership and management skills in planning, organising, directing and coordinating.

Weekend classes, workshops, excursions, field visits, an induction camp and work experience are part of the program.

**Career outlook**

Graduates who successfully complete the program have a range of possible career options and may be employed as:

- community corrections officer and custodial officer
- local laws officer
- Unsworn member of Victoria Police in specific projects or departments
- customs officer
- clerk of court
- sheriff’s officer
- legal assistant with legal firms, government departments, law enforcement agencies and legal aid agencies
- Indigenous community liaison officer
- probation officer
- parole officer
- victim advocate
- cultural affairs officer.

These qualifications are suited to people working or intending to work in supervisory and/or management positions in areas such as policing (both state and federal), customs, law enforcement positions in local government and non-government agencies, courts, correctional services, youth justice, mediation, security, community corrections offices, sheriff’s office, or for those working in private organisations associated with the justice sector.

**KATE ALICE**

**Advanced Diploma of Justice**

‘I consider my decision to do the Advanced Diploma of Justice as the best thing I have ever done for myself. It has opened up so many doors both academically and occupationally. I encourage future students to apply for this program.’

**Prerequisite**

There are no prerequisite studies.

**Extra requirements**

All applicants must complete and submit an RMIT Justice Supplementary Information form available online at www.rmit.edu.au/programs/apply/forms/vtat.

Successful applicants must obtain a National Police Records Check as part of the program before undertaking work placements.

Students must hold a valid Working with Children card before undertaking work placements that involve working with children.

Please refer to the 2012 VTAC Guide for full details on extra requirements.

**Pathway**

Graduates may apply for exemptions from the following degree:

- Bachelor of Arts  
  (Criminal Justice Administration)
- Bachelor of Arts (International Studies)
- Bachelor of Social Science  
  (Legal and Dispute Studies)
- Bachelor of Social Science (Youth Work)
- Bachelor of Social Work

You may also be interested in:

- Criminal justice administration (page 3)
- Legal and dispute studies (page 8)
- Legal practice (page 9)
- Social work (see the community services and social sciences brochure)
- Youth work (see the community services and social sciences brochure)
What you will study
In the first year you will study core business courses and develop an understanding of the legal system as it relates to conveyancing. This includes property law concepts, insurance, taxation principles, estates, mortgages, easements and covenants, leases and tenancies. The nature of contracts and the formalities required in contracts for the sale of land will also be explored.

The second year of the program will extend your knowledge of the duties of care of a conveyancer, contracts, settlements, mortgage transactions, trust accounts, office practices, financial control, management strategies, Land Registry requirements and council procedures. Students may be eligible for recognition of prior learning for some core business competencies. Classes are held on-campus, generally in the evening. Some courses with non-legal content are delivered online. You may be required to attend up to four Saturday workshops per year.

Career outlook
Conveyancers may be employed by conveyancing firms, solicitors and law firms, in property departments of financial institutions and other large companies, and in government departments.

Professional recognition
This program is supported by the Victorian division of the Australian Institute of Conveyancers, which also awards a prize to the top graduating student each year.

Successful completion of this program will satisfy the educational requirements for registration as a licensed conveyancer in Victoria.

JESSE MANUNZIO

Diploma of Financial Services (Conveyancing)
‘Studying at RMIT you will not only learn the theoretical background but also how to best apply it to real-life problems and situations. The program provides the platform needed for a successful career as a conveyancer.’

Prerequisite
There are no prerequisite studies.

Entrance requirements
In order to enter this program, you must:
- be able to comprehend, analyse and discuss printed information in English
- be capable of public speaking and presentation
- be able to apply logic to solve problems
- be able to perform basic numeric calculations
- have some understanding of the role and nature of law and its impact on business.

Applicants should be prepared to demonstrate mastery of these competencies and may be required to undertake a selection test.

Extra requirements
Non-Year 12 applicants must complete and submit a VTAC Pi form, available online at www.vtac.edu.au, if they wish other information to be considered.

Employer statement: Applicants wishing their employment to be considered must also submit a one-page letter of support from their current or most recent employer to the Selection Officer by 9 December 2011.

Please refer to the 2012 VTAC Guide for full details on extra requirements.

Pathway
Graduates may apply for exemptions from the following program:
- Advanced Diploma of Legal Practice

You may also be interested in...
- Legal practice (page 9)
- Property
  (see the architecture and building brochure)
- Valuation
  (see the architecture and building brochure)
What you will study
The associate degree comprises 16 courses, including three common business core courses in the first year, specialised courses in law, legal practice and conveyancing, one elective and a work-integrated learning course.

The prescribed specialist courses are:
- Administration Law
- Business and Corporate Law
- Civil Procedure and Dispute Resolution
- Criminal Law
- Evidence Law
- Family Law
- Intellectual Property Law and Trade Practices
- Land Law and Conveyancing
- Legal Research Method
- Will, Probate and Administration

Career outlook
The program will provide an opportunity for entry into a wide range of legal careers. It will also further develop the existing skills of those already employed in the legal industry.

Paralegals are employed in organisations such as law firms, conveyancing firms, government departments and community agencies. Government departments and agencies may include the Department of Justice, Court Administration, the Victorian Government Solicitor, Prosecutions, Victorian Legal Aid and community legal centres.

Paralegals are also employed in commercial organisations and corporations in the banking, insurance and property sectors.

This program will provide graduates with the knowledge and skills required to seek employment at senior paraprofessional levels in the private and public legal sector. Paralegals may have specialised roles in legal fields such as litigation, probate administration, criminal law, property and land law, family law, corporate and commercial law.

Professional recognition
This program has been developed in consultation with industry, including the Program Advisory Committee comprised of senior executives from a number of major national law firms and legal associations. This ensures the currency of the program, and that content is relevant to the changing needs of the profession.

Prerequisite
Units 3 and 4—a study score of at least 25 in English (ESL) or at least 20 in any other English.

Extra requirements
Non-Year 12 applicants must complete and submit a VTAC Pi (personal information) form that outlines their reasons for applying and any relevant work experience or community involvement in this field. This form is available online at www.vtac.edu.au.

Employer statement: Applicants wishing their employment to be considered must also submit a one-page letter of support from their current or most recent employer to the Selection Officer by 9 December 2011.

Please refer to the 2012 VTAC Guide for full details on extra requirements.

Pathway
Graduates of the following program may be eligible to apply for exemptions:
- Advanced Diploma of Legal Practice: up to one and a half years (12 courses)

Graduates of the Associate Degree in Legal Practice (Paralegal) may be eligible to undertake further studies in related programs including the Bachelor of Arts (Criminal Justice Administration) and Bachelor of Social Science (Legal and Dispute Studies), subject to meeting each program’s entry requirements.

You may also be interested in...
- Criminal justice administration (page 3)
- Legal and dispute studies (page 8)
‘I had a preview of the law and legal system through the advanced diploma and wanted to explore more of that interest and passion in legal and dispute studies.

‘In particular, I was interested in mediation and alternative dispute resolution aspects to the law, which this degree is mainly based on.’

Marina Bojic
Bachelor of Social Science (Legal and Dispute Studies)
What you will study

The degree consists of three complementary areas of study:

» Social science as relevant to legal studies
» Legal and justice studies
» Field education—internship

Areas of legal practice such as family law, welfare law, civil procedure, and alternative dispute resolution, including mediation, are covered in detail. Electives in criminal law, commercial law and juvenile justice can be taken.

Year one

You will acquire a comprehensive understanding of the sociology of law, an introduction to important areas of the law (such as contract law, criminal law, torts and property law) and relevant social science theory as it applies to the justice system and law in the community.

Year two

You will develop a solid legal grounding in family law, welfare law, alternative dispute resolution and international human rights. You will study critical debates relating to how society responds to social issues including substance abuse, criminality and imprisonment.

Year three

You will develop a solid legal grounding in civil procedure and in understanding conflict and mediation and will also acquire organisational skills and have the experience of a relevant field placement. You will acquire the necessary knowledge and skills to perform paralegal duties and understand policy processes in the legal and justice system.

Honours (additional one year)

An honours degree is available.

Career outlook

Graduates of this program work in such fields as administration and research within a legal context or as human rights and community workers in government and non-government agencies, or go on to further studies in law, mediation and negotiation.

Employment opportunities are primarily in the paralegal field working in private firms, government departments, corporations, legal aid, council legal offices, tribunals, activist organisations, and community legal services as dispute resolution professionals and in relevant policy positions.
What you will study
You will study a combination of compulsory and elective courses as part of this program.

Compulsory courses
You will cover 12 topics that give a firm understanding of the Australian legal system and law, while providing an essential foundation for further study.
You will examine key areas of law, including legal process, contract law, law of torts, property law, wills and probate administration, commercial law, family law and criminal law and procedure. You will also study court procedures and practices, alternative dispute resolution and the law of evidence and examine the procedures relating to transactions for the sale and purchase of Victorian land. In the course Practise in a Legal Environment, you will learn how to open client files, take instructions and give relevant information to clients, prepare legal documentation, and to apply legal ethics.

Elective courses
You must complete a minimum of four Group A electives and eight Group B electives (which may include Group A electives not previously selected).
Group A electives: legal research method, contracts, mortgages, leases and building contracts, consumer protection law, administrative law, business and intellectual property law, and corporations law.
Group B electives consist of a selection of business and technology courses.

Career outlook
Law clerks and paralegals may be employed by law firms, government departments, legal aid organisations, financial institutions, corporations and court registries.
Law clerks and paralegals may perform legal work on behalf of clients under the supervision of a lawyer. They may specialise in areas of practice such as litigation, conveyancing, personal injury compensation, criminal law, family law, probate or corporate and commercial law.
In general, law clerks and paralegals may open and maintain client files, interview clients, prepare and manage documents, undertake research and make enquiries and communicate with law firms and other organisations on behalf of clients.
Graduates will be highly sought by employers. Feedback from graduates indicates they are very successful in gaining employment after completing their advanced diploma.
‘Participating in the 2011 German Study Tour was a once in a lifetime experience. Through combining travel with my studies, I added another dimension to my degree and my own personal development. By placing myself outside my comfort zone I was forced to overcome hurdles I would not normally encounter.’

Miranda Burrows
Bachelor of Social Science (Legal and Dispute Studies)
Scholarships at RMIT: a world of possibilities

Commencing and current students are strongly encouraged to apply for an RMIT scholarship. Each year RMIT awards millions of dollars in scholarships to thousands of RMIT students across all TAFE, university and postgraduate program areas. RMIT scholarships recognise academic achievement, leadership and community skills. RMIT also offers Equity and Aboriginal and Torres Strait Islander scholarships to assist students from a range of backgrounds to achieve their study ambitions.

Scholarships for academic achievement

If you achieve outstanding VCE (or equivalent) results, there are many opportunities to have your talents rewarded at RMIT.

Leadership scholarships

Leadership and community involvement scholarships provide assistance in the education of young people with outstanding leadership potential. These scholarships target students with a passion for study and a commitment to contributing to their community.

Equity scholarships

Equity scholarships are available to assist students from disadvantaged backgrounds.

Scholarships for Aboriginal and Torres Strait Islander students

RMIT is committed to supporting Aboriginal and Torres Strait Islander students to engage in study through financial support.

Research scholarships

RMIT has various scholarships to assist you with your academic and career goals.

Further information on these and many more scholarships is available on our website: www.rmit.edu.au/scholarships

The structure of a TAFE qualification is pre-determined by the relevant industry training package. How you progress through the qualification levels in a training package, combined with your eligibility for a government-subsidised place, will determine the tuition fees that you will pay.

For the following program, you will be admitted into the highest qualification level and can choose to exit with a lower listed qualification upon the successful completion of the required courses (subjects). Your eligibility for a government-subsidised place will be assessed at the highest entry point and this will determine the fees you will pay:
» Justice (page 4).

More information about TAFE tuition fees is available in Money matters on page 12.

MORE DEGREE AND TAFE STUDY OPTIONS

The following brochures are also available:
» Apprenticeship and traineeship
» Architecture and building
» Art and design
» Business
» Community services and social sciences
» Computing and information technology
» Education and training
» Engineering
» Environment and planning
» Health and medical sciences
» Media and communications
» Science

Order more brochures online at www.rmit.edu.au/programs/publications. Alternatively, speak to a customer service consultant at RMIT’s Info Corner. Tel. + 61 3 9925 2260, email study@rmit.edu.au, or drop into Info Corner at 330 Swanston Street (cnr La Trobe St), Melbourne.
TAFE programs
At TAFE you may be offered a state government-subsidised place or a full-fee place.

State government-subsidised places
You are eligible for a government-subsidised place if you are:
- an Australian citizen, an Australian Permanent Resident, a Special Category Visa holder (sub-class 444, New Zealand citizen), or an East Timorese asylum seeker
- under 20 years of age on 1 January in the year you start studying
- enrolling in a Foundation Skills qualification (as categorised by Skills Victoria)
- enrolling in a qualification that is accredited at a higher level than the qualifications you already hold
- a Victorian apprentice commencing in 2011.

TAFE tuition fees are determined by the level of the qualification and in 2011 they were categorised as follows:

Skills Creation: certificate I and II
$1.51 per student contact hour
with a minimum fee $105 and a maximum fee $875 p.a.

Skills Building: certificate III and IV
$1.84 per student contact hour
with a minimum fee $188 and a maximum fee $1250 p.a.

Skills Deepening: diploma and advanced diploma
$3.79 per student contact hour
with a minimum fee $375 and a maximum $2000 p.a.

For information about the TAFE program level you will be enrolled in and how this will affect your eligibility for a government-subsidised place and the tuition fees that you will pay, please refer to www.rmit.edu.au/programs/apply/tafe/eligibility.

Full-fee places
If you do not meet the criteria listed above then you will be offered a full-fee place (FFP). FFP students are required to pay the approved tuition fee for their program. FFP fees vary according to each program. A full list of fees for TAFE programs is available online at www.rmit.edu.au/programs/fees/tafe/fullfee.

Financial assistance
Financial assistance may be available to eligible students through the VET FEE-HELP scheme, which is a government loans scheme to assist students to pay their tuition fees. For information visit www.deewr.gov.au/vetfeehelp.

TAFE fee concession
If you are a Victorian Government-funded student with a Health Care Card or receive government benefits through Centrelink you may be entitled to a concession on your tuition fees, which in most cases is equivalent to the minimum fee for the qualification level. For information visit www.rmit.edu.au/programs/fees/tafe/concession.

Associate degree and degree programs
If you are applying for an associate degree or degree program you may be offered a Commonwealth-supported place (CSP).

Commonwealth Supported Places (CSP)
A CSP is jointly funded by you and the Commonwealth Government. Some Commonwealth supported students may be eligible for HECS HELP. The amount to be paid is defined by Student Contribution ‘bands’. In 2011, the following student contributions for a standard, annual, full-time load applied:

<table>
<thead>
<tr>
<th>Student contribution band</th>
<th>Maximum student contribution for a place in 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Band — national priorities: mathematics, statistics, science</td>
<td>$4355</td>
</tr>
<tr>
<td>Band 1: humanities, behavioural science (including clinical psychology), social studies, foreign languages, visual and performing arts, education, nursing</td>
<td>$5442</td>
</tr>
<tr>
<td>Band 2: computing, built environment, health (allied health and other health), engineering, surveying, agriculture</td>
<td>$7756</td>
</tr>
<tr>
<td>Band 3: law, dentistry, medicine, veterinary science, accounting, administration, economics, commerce</td>
<td>$9080</td>
</tr>
</tbody>
</table>

More information
For information on Commonwealth supported places and HECS HELP please visit the Australian Government Department of Education, Employment and Workplace Relations website at www.goingtouni.gov.au.

Australian students may be eligible to apply for income tax deductions relating to the education expenses that are linked to their employment. Students should check with an accredited taxation accountant/consultant as to their eligibility for possible deductions. The Australian Taxation Office website may also be useful www.ato.gov.au.

Material fees (TAFE and degree)
Material fees are charged by RMIT for goods and services associated with your study such as field trips or lecture notes, reading material or course readers and laboratory or workshop equipment that is consumed by you or may become your own property after you have completed the course. These fees are not compulsory and you can choose to purchase these items independently.

Please note: fees indicated relate to 2011 and should be used as a guide only. RMIT reserves the right to adjust fees for full-fee places on an annual basis.
Before applying for a program at RMIT, check the mode of application and the extra requirements in this brochure, the VTAC Guide or at www.rmit.edu.au/programs.

### How to apply by program type

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Semester 1 Intake</th>
<th>Semester 2 Intake (if offered)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degrees and associate degrees (not including honours)</td>
<td>VTAC application</td>
<td>Direct application</td>
</tr>
<tr>
<td>Certificate IV, diploma, advanced diploma (full-time)</td>
<td>VTAC application</td>
<td>Direct application</td>
</tr>
<tr>
<td>Certificate IV, diploma, advanced diploma (part-time)</td>
<td>VTAC application</td>
<td>Direct application</td>
</tr>
<tr>
<td>Certificate III and lower*</td>
<td>RMIT school-based application</td>
<td>RMIT school-based application</td>
</tr>
<tr>
<td>Apprenticeships and traineeships</td>
<td>RMIT school-based application</td>
<td>RMIT school-based application</td>
</tr>
</tbody>
</table>

* Some certificate III and lower programs are administered by direct application. Please visit www.rmit.edu.au/programs for more information.

### VTAC application

To apply for the following RMIT programs for Semester 1 2012, you need to apply through the Victorian Tertiary Admissions Centre (VTAC):

- degree programs—full-time and part-time
- certificate and diploma programs—full-time and part-time.

For more detailed information about the VTAC application process, entrance requirements and application dates go to www.vtac.edu.au.

### Direct application

To apply for one of the following programs submit a direct application at www.rmit.edu.au/programs/apply:

- TAFE
  - VCE and VCAL
  - full-time and part-time TAFE programs not offered through VTAC
- Degree
  - new degrees not offered through VTAC
  - distance education degree program
- Midyear
  - all midyear applications

### RMIT school-based application

A number of TAFE certificate I, II, III and a limited number of certificate IV programs accept applications directly to the relevant RMIT school. Information on where to obtain and lodge an application can be found on the program information web page at www.rmit.edu.au/programs, by contacting Info Corner, or by contacting the relevant RMIT school at www.rmit.edu.au/schools.

### Midyear entry

To apply for midyear entry at RMIT you will need to apply online at www.rmit.edu.au/programs/midyear.

Not all RMIT programs will accept applications for midyear entry. A list of programs accepting midyear applications is published in May at www.rmit.edu.au/programs/midyear.

### Entrance requirements

RMIT has general requirements of entry which applicants are required to meet in order to demonstrate their capacity to successfully complete an RMIT program. The general requirements of entry for undergraduate programs can be found at www.rmit.edu.au/policies/students/selection.

### Extra requirements

Many programs at RMIT have extra requirements as part of their selection process such as:

- an interview
- a test
- a folio
- completion of additional supplementary forms.

It is very important that you carefully read any extra requirements listed under programs in the current VTAC Guide or in RMIT program brochures. Failure to comply with these requirements by the date specified will jeopardise entry into a program.


### Application dates

Key application dates are as follows:

1 May  
Midyear intake applications open  
31 May  
Closing date for direct applications—midyear (timely)  
1 August  
VTAC applications open  
14 August  
Direct applications for degree and diploma programs open (Semester 1 2012 intake)  
30 September  
Closing date for VTAC applications (timely)  
11 October  
Closing date for VTAC SEAS and Direct ACESS applications  
31 October  
Closing date for direct applications—selected TAFE programs  
10 November  
Closing date for direct applications—postgraduate and honours (timely)  
11 November  
Closing date for VTAC applications (late)  
1 December  
Closing date for direct applications—selected degree and TAFE programs  
9 December  
Closing date for VTAC applications (very late)  

### International/non-resident of Australia

Applicants who are not Australian or New Zealand citizens, permanent residents of Australia or holders of a Permanent Humanitarian or Temporary Protection Visa should apply through RMIT International Services (unless currently studying Year 12 in Victoria—VCE or the International Baccalaureate).

For more information visit www.rmit.edu.au/programs/international.

### More information

For more information about RMIT programs and application procedures go to www.rmit.edu.au/programs/apply or contact Info Corner at 330 Swanston Street, Melbourne, tel. +61 3 9925 2260 or email study@rmit.edu.au.
Every effort has been made to ensure the information contained in this publication is accurate and current at the date of printing. For the most up-to-date information, please refer to the RMIT University web site before lodging your application.